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## Get ready for some great changes for this years' Loveland Loves BBQ!

- We are moving the event to 700 S. Railroad Ave Loveland, CO 80537 (Old Fairgrounds)
- Our dates are Friday July 26<sup>th</sup> – Saturday July 27<sup>th</sup>, 2019
- We will no longer be using the token system
- All vendors will take cash/credit for their products
- Electricity will not be provided this year by the event; all vendors must provide a quiet generator or contact Kerry Luna for generator/electricity options (1-202-568-9262)
- Set up will begin Friday Morning at 7 am
- Tear down must be complete by Saturday night

Friday July 26th	3:00 pm – 10:00 pm
Saturday July 27 <sup>th</sup>	11:00 – 10:00 pm

Loveland Sertoma presents – **LOVELAND LOVES BBQ, BANDS AND BREWS.** This event is a fund raiser for the House of Neighborly Service and the Larimer County Boys and Girls Club. We invite you to participate in this great community event. Get ready for one of the most exciting summer events in Loveland and help us help our neighbors in need.

- **Applications will be granted when all information is received.**
- **You must include full payment, a copy of your license, proof of insurance.**
- You will receive a confirmation for your acceptance to the Festival.
- If you have any questions, please feel free to contact:
  - Jamie Keller [jamiej@frii.com](mailto:jamiej@frii.com) 970-222-7772

We hope to see you at the 2019 *Loveland Loves BBQ, Bands and Brews* event!

### July 26 & 27, 2019 Food/Snack Application

Please fill out completely and legibly:

Business Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (     ) \_\_\_\_\_ Cell Phone: (     ) \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Signature of Authorizing Party \_\_\_\_\_ Date \_\_\_\_\_

*(Signature acknowledges review and acceptance of terms of this agreement)*

**Space Rental:**

Size:		Rental Fee:
16 x16	Food Vendor	_____ \$1000
10 x 16	Snack Food Vendor	_____ \$500

\*\*\*You must fit in the parking spots – you can not go past the painted line in any direction  
Each Additional 8’ Ft. \_\_\_\_\_ \$100

List total amount of space desired: **Footage must include all awnings, support poles, tie-ons, storage areas, trailer hitches, cookers etc.**

Front Footage: \_\_\_\_\_ Depth: \_\_\_\_\_ Notes: \_\_\_\_\_

Concession Trailer: \_\_\_\_\_ End Serve \_\_\_\_\_ Side Serve

Free Standing Food Concession: Length: \_\_\_\_\_ Width: \_\_\_\_\_

\_\_\_\_\_ **\$ Total Enclosed with Application**

(Make check payable to *Loveland Sertoma*)

Credit card# \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Type of Card: \_\_\_\_\_ CCV: \_\_\_\_\_ Amount to charge: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Send check to:

Jamie Keller  
42720 County Road 13  
Fort Collins, CO 80524

**\*\*\*Because of the trash and grease left from vendors last year there will be a \$300.00 cleanup fee charged to you if your area is not left in the same condition it was at the beginning of the festival. There is another event on Sunday July 27 so all equipment, vehicles and clean up must be removed by Saturday night at the conclusion of the event, NO EXCEPTIONS!**

PRODUCT(S)

PRICES


*(Every item you would like to sell must be listed and must include the prices. Attach an additional page if needed)*

**State** Sales Tax License # \_\_\_\_\_ **City** Sales Tax License # \_\_\_\_\_

RISK & LIABILITY

The undersigned hereby releases and agrees to held harmless Spotlight Marketing, the Loveland Sertoma Club, the City of Loveland and the Loveland Loves BBQ, Bands and Brews Committee from any damage to the undersigned’s property or any personal injury, which he/she or helpers may sustain while participating in the Loveland Loves BBQ, Bands and Brews Festival on Friday and/or Saturday, July 26 & 27, 2019 Further, I agree to abide by the Rules, Policies, and Guideline developed by the Loveland Loves BBQ, Bands and Brews Committee and understand that failure to follow these regulations can mean expulsion from this year’s festival or future festivals. Because Spotlight Marketing and Loveland Sertoma Club does not carry insurance to cover my personal property, I understand that as an independent contractor I display and store my booth at my own risk and have been advised to obtain my own insurance. I also understand that failure to pay any part of the required sales taxes will result in permanent expulsion from future events sponsored by Spotlight Marketing and Loveland Sertoma Club.

Applicant’s Signature \_\_\_\_\_ Date: \_\_\_\_\_

1. Applications will not be considered unless filled out completely, **accompanied by a Certificate of Liability and completed Vendor Application for Temporary Food Events**. If you are assigned a space, a confirmation will be sent to you with additional information. If you are not assigned a booth space your fee will be returned.
2. **Applications must be submitted no later than May 31, 2019.** Vendor spaces will be issued to selected applicants as soon as possible after receipt. If you have **not received confirmation** by June 15, 2019, please contact Jamie Moyer at (970) 222-7772.
3. Booth fees are non-refundable. There is no rain date and no refunds for weather.
4. **There is a \$50.00 fee for returned checks.**
5. Spaces are assigned based upon early registration. You are required to supply all your own equipment, product, signage, tables, chairs, and canopies. Booths and their contents may not extend beyond the assigned space.
6. **Insurance must be provided by each vendor as follows:**
  - ! General Liability Insurance including both premises and products/completed operation coverages with a minimum of \$1,000,000 per occurrence limits and must name the following entities as additional insureds on the policy:
    1. Sertoma Inc. and its Subsidiaries, 1912 E. Meyer Blvd. Kansas City, MO 64132
    2. Loveland Sertoma, Inc #10754, PO Box 7796 Loveland, CO 80539
    3. City of Loveland, CO 500 E. Third St. Loveland, CO 80537
    4. Spotlight Marketing, 2540 S. College Fort Collins CO 80525

7. Spotlight Marketing, Loveland Sertoma Club and/or Loveland Loves BBQ, Bands and Brews Committee are not liable for any claims made by vendors regarding their products' value, pricing, or quality. It is the responsibility of the vendor to produce and deliver products in accordance with any and all government regulations that apply to their industry, especially with regards to food safety and product claims.
  8. If an electrical outage should occur, Spotlight Marketing, Loveland Sertoma Club and/or Loveland Loves BBQ, Bands and Brews Committee are not liable for damages to food or other products.
  9. All food booths will be inspected by the Department of Health and Loveland Fire Department. If you serve more than 500 people at three (3) events in a ninety (90) day period then you must have a food service license.
  10. Vendors are **not permitted** to serve beverages of any kind (soda, water, lemonade, tea etc.) without written permission from the Loveland Loves BBQ, Bands and Brews Committee. You will only be permitted to sell what is listed on your application.
  11. In addition to the general rules of the festival, exhibitors and vendors must abide by the following rules:
    - All exhibitors and vendors will remain within their rented area. If you are soliciting outside your designated area, you will be asked to leave, with no refund.
    - There will be no excessive noise/music that interferes with neighboring vendors' ability to conduct business in a professional and pleasing manner.
    - The law enforcement authorities will enforce the regulations at our request with possible consequences for violations being closure of the booth and/or removal from the festival area, with no refund.
  12. Sales Tax: All vendors selling goods must display, in a visible location, their Colorado State Sales Tax License and City of Loveland Sales Tax License. You may obtain a City of Loveland Special Event Sales Tax License by calling (970) 962-2708 – OR – go to website [www.cityofloveland.org](http://www.cityofloveland.org) – OR – personally pick it up at the City offices at 500 E. 3<sup>rd</sup> Street, Loveland, CO. 80538. There is no fee for the City License.
  13. No application will be accepted unless a **complete** list of every product you want to sell with prices is included.
  14. Larimer County Department of Health and Environment requires all vendors serving food to fill out a Vendor Application for Temporary Food Events. Please include with event application. [http://www.larimer.org/health/food/food\\_vendor\\_application.pdf](http://www.larimer.org/health/food/food_vendor_application.pdf)
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Please return completed application and fee to:

Jamie Moyer  
42720 County Rd 13  
Fort Collins, CO 80524

If you have any questions, please feel free to contact Jamie Moyer, 970-222-777 [jamiej@frie.com](mailto:jamiej@frie.com).